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International Classes

Admission Policy

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Guidelines for Admission

Who Can Apply?

International Classes at Manglerud skole is a city-wide programme open for qualified applicants who hold the right to education in the Municipality of Oslo.

Target Groups

International Classes at Manglerud Skole are primarily for two groups of students:

- Students from outside of Norway who are, or intend to be residents in Oslo for a limited period of time before returning to their home country, or a third party country.
- Students currently residing in Oslo who are preparing for an imminent, limited stay abroad and will continue their studies at an English speaking school or IBO school outside of Norway.

The academically rigorous curriculum is delivered in English and follows the framework of the International Baccalaureate Organization (IBO) Primary Years Programme (PYP) for Grades 1 - 6 and the International Baccalaureate Organization Middle Years Programme (MYP) for Grades 7 -10.

The IBO PYP and IBO MYP programmes are not English language learning programmes. Students admitted to Manglerud International Classes (MIC) are required to have a level of competency in writing, reading and speaking English to enable them to fully participate in the programme without any additional English language support.

Admissions Criteria for Years 1-10

If there are more applicants than spaces available in each grade applications will be ranked as follows.

Criteria 1:

- Students coming from outside of Norway but who are currently residing in Oslo for a limited period of time, or intending to reside in Oslo for a limited period of time before returning to their home country or third party country.
- Applicants to **years 1-2** must have attended at least one full academic year in an English speaking kindergarten or English speaking school either overseas or in Norway where the full curriculum is delivered in English. Applicants to **years 3-10** must have attended at least one full academic year in an English speaking school within the last two academic years either overseas or in Norway where the full curriculum is delivered in English.
- Documentation supporting the length of attendance and the school curriculum as specified above is required as well as achievement records.
- For **years 3-10** documentation is required indicating level of English at the appropriate year level.

Criteria 2:

- Applicants currently residing in Oslo who are preparing for an imminent, limited stay abroad and will continue their studies at an English speaking school outside of Norway.
- Documentation is required indicating the proposed length of stay reasons for the stay outside of Norway.
- Documentation is required indicating the level of English at year level. In years 3-10 applicants may be required to demonstrate their proficiency in English.

Criteria 3:

- Applicants returning to Oslo who are permanent residents of Norway and have attended an English speaking school for at least one year while outside of Norway.
- Documentation supporting the length of attendance and the school curriculum as specified above is required as well as achievement records.
- Documentation is required indicating the level of English at year level. In years 3-10 applicants may be required to demonstrate their proficiency in English.

Priority

If there are more applicants than places available within each year level then priority will be given to those who meet the criteria and then in the following order:

- those applicants with siblings at MIC
- If there are more sibling applicants than there are places in each year level, then a ballot will be drawn to determine allocation of places
- Remaining applicants will be allocated any remaining places using a ballot system after being ranked by criteria

Documentation

The following forms of documentation should be added to an application

To document temporary stay in Oslo, Norway

- Work contract with end date
- Letter from employer or university indicating start and end dates

To document residency*

- A copy of Certificate of Residence (bodstedsattest) issued by the National Registry (Folkeregisteret) or The Norwegian Tax Administration (Skatteetaten) for WHOLE family
- Proof of address- lease documents
- *applicants who are moving to Oslo are eligible to apply for a place, however, they cannot secure their spot until they provide documentation that they have moved to Oslo with their parent(s) or legal guardians before the start of the school year. Prior to obtaining official documentation, copies of potential lease contracts or letters from employers as being located in Oslo will suffice. **Proof of residency will be required prior to official offer of admissions and starting school**

To document language proficiency in English

- Letter from kindergarden/school
- Report or achievement record
- Certificate of completion
- Transcript
- Written task sample (years 3-10)

**Other Required Documentation
For MYP (years 7-10)**

- Transcript/ report card from previous two years

Other Suggested Documentation

The following documents do not have any bearing on admissions but are suggested to help to support a child prior to starting school

- Sakkyndig vurdering/ Expert assessment
- Diagnosis of learning support or needs
- Special Needs Documentation from previous school
- Diagnostic test results, standardized test results or mapping from previous school in i.e Maths and English
- Learning support plans/ Individual Learning Plans (ILPs)
- Medical support information from health services, etc. -i.e. student needs additional care or assistance for medical reasons
- Letter from previous kindergarden/school about necessary accommodations

Upon Successful Admissions: Please also provide the school with the following documents in person. For GDPR reasons we do not wish electronic copies.

- Health card/ proof of vaccination (if coming from abroad) only to be submitted upon successful admissions within the first week of attendance
- Documentation of diagnosis for special/medical needs

Waiting List:

In the event of there being more applicants than places available, applicants not allocated a place will be ranked on a waiting list for the appropriate grade.

Applications received after the application deadline will also be placed on the appropriate waiting list.

Students may be offered a place throughout the school year should places become available.

Admission procedure

Applicants need to complete the online application form (on website) for admission with the required documents before the deadline (1st of March each year). Those with a registered BankID submit the form electronically via the website. If you do not have a BankID please contact Ms. Cecilie Edwards Cecilie.edwards@osloskolen.no for the correct form.

After March 1st applicants are then processed by the school's admission committee. Processing time is four (4) to six (6) weeks.

Applicants who are accepted receive an email notification and need to accept/confirm the offer within 8 working days using the reply slip.* Contingent on proof of residency in Oslo.

If the school does not receive an answer within that time, the offer will be withdrawn and be given to the next applicant inline.

There are a limited number of seats. If the applicant is not given a seat, a new application is needed each year as new waiting lists are made yearly after March 1st.